



Your Name Here Amy Mendenhall	Position Here VPSA	Report Month/Year Here August	Hours Contributed 200
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CONSIDER REPORTING ON THE FOLLOWING				
Goal Type:	Goals I'm pursuing	Meetings I've prepared for & debrief	Tactics on sharing SU event information	Upcoming programs & services
Include for Each Goal:	Details on upcoming tasks I will be completing	Important dates/deadlines	People I will need to work with	Resources I might need to gather
Meetings & activities attended, people I've spoken with:	Reflect on what I've accomplished	Challenges I've encountered	How my work has impacted students in my constituency	Details on what I did & who I worked with etc. New tasks in my work plan

LOOKING BACK

NOTE: Please give more details than the examples shown. If you have nothing to report in a particular line, just type in "Nothing to report".

Hours Breakdown <i>(Meetings, events and activities that I've attended in my role, with a breakdown of hours)</i>	August was full of COCA meetings, Fresh Fest Meetings, a few small meetings in Between was it was majority Fresh Fest.
Highlights and Reflection on monthly activity <i>(Information of note, what went well, what did not)</i>	It was nice to learn how to organize a large event, even though it was cancelled
Projects in Progress <i>(Projects that I am currently working on, who I am working with, what resources do I require?)</i>	What is left of Fresh Fest is happening, club rush, potential movie night Getting ready for other things
Completed Projects <i>(Projects that I have completed, what went well, what did not, and why)</i>	Fresh Fest? Club rush is on going
Challenges I've Encountered: <i>(eg: I can't get volunteers, not enough funding, the equipment didn't work properly, etc.).</i>	Just not feeling prepared, or supported in learning how to do Fresh Fest. I think That while online was mandatory, it left a lot of work for me to find out. I also Really needed people in person to help me, and that was not possible.
Goals I've Accomplished this Month: <i>(kept up with regular duties &/or accomplished additional goals)</i>	Just Fresh Fest related stuff

MOVING FORWARD

Current or Upcoming Tasks:

(upcoming activities or tasks I will be participating in or spearheading, possible timeline of completion, who will I be working with).

Club Rush, Movie Nights, hoping for Haunted House

Goals for Next Month:

(What I would like to accomplish next month as a ULSU representative)

Just get through September

Important Dates/Deadlines:

(important deadlines related to my goals or position).

September 8 - 12 Club Rush